



GEORGETOWN POLICE DEPARTMENT COMPLAINT PROCESS

HOW DO I FILE A COMPLAINT AGAINST AN OFFICER WITH THE GEORGETOWN POLICE DEPARTMENT?

- You may file a complaint in person at the Georgetown Police Department located at 3500 DB Wood Road Georgetown, Texas 78628. Ask for the on duty Watch Commander.
- You may file a complaint over the phone. Call 512-930-3510 and ask to speak to the on duty Watch Commander.
- You may file a complaint online by visiting www.pd.georgetown.org and click on the link "File a Complaint"
- You may email your complaint to pd@georgetown.org

WHAT INFORMATION DO I NEED TO PROVIDE REGARDING MY COMPLAINT?

- The date, time and location of the incident.
- The names of the officer(s) involved including witness officers. If you do not know the name of the officer(s) provide a physical description and vehicle number if known.
- Names of civilian witnesses.
- Let us know if the incident was recorded by you or a civilian witness.
- A detailed description of what happened and the specific allegations you are making against the officer(s).

WHAT IS THE PROCESS AFTER I FILE MY COMPLAINT, AND WILL I BE NOTIFIED WHEN THE INVESTIGATION IS COMPLETE?

- You will be assigned to the investigator assigned to investigate the complaint.
- The investigator will ask you to provide a sworn written statement if you have not provided one already. NOTE: Texas Government Code 614.002 requires complaints against police officers MUST be in writing and signed by the person making the complainant.
- The investigator will complete a thorough investigation into the allegations.
- A finding to the allegations will be determined based on the totality of the evidence.
- If the allegations are sustained the involved officer(s) may face disciplinary action.
- At the conclusion of the investigation you will be notified of the final disposition.

